



HUMAN RESOURCES/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
Meeting
MINUTES
February 25, 2015
1:30 P.M.
CONFERENCE ROOM 3B
3RD FLOOR, CITY HALL

Roll Call

In attendance were Chairman Tim Matthewson, Commissioner Gerri George, HR Director Virginia Werner, Attorney Dianne Rosemark and Chief Examiner Denise Janey

Minutes:

Commissioner George made a motion to accept previous meeting's minutes. Chairman Matthewson seconded motion. Motion passed.

New Business:

Personnel Status:

Promotions:

Police Sergeant: Ethan Mable, Mark Wochek

Police Lieutenant: Bryan Bishop, Vincent Daniello, Joseph LeRose III,

New Hires: Executive Secretary (Library) - Theresa Buzaid

Status acknowledged by Chairman Matthewson and Commissioner George

Request to Remove Police Officer Candidates from Eligibility List: Candidates #22 removed due to failure to successfully complete the hire process. Added to the agenda, Candidate #25 removed due to failure to successfully complete the hire process and Candidate #19 requested to withdraw from the hiring process. Chairman Matthewson made a motion to accept the request. Commissioner George seconded the motion. Motion passed.

Request to Specify Passing Grade for the Deputy Police Chief Examination: Chairman Matthewson made a motion to specify the passing grade as "70%" for the Deputy Police Chief examination. Commissioner George seconded the motion. Motion passed.

Qualification of Applicants:

- Drill Master (FIRE) - Commissioner George made a motion to accept all of the applicants. Chairman Matthewson seconded the motion. Motion passed.
- Maintenance Mechanic III (HVAC) – Motion made by Commissioner George to accept applicants MH01, MH03 and MH05. Commissioner George made a motion to reject applicants MH02 and MH04 as their applications did not indicate a CT Department of Consumer Protection professional trade license (heating and cooling S1, S2, or cooling D1, D2). Applicant MH06's application did not indicate the required number of years' experience in HVAC construction and/or maintenance. Chairman Matthewson seconded the motion. Motion passed.

- Certification of Eligibility Lists:
 - Deputy Police Chief: Commissioner George made a motion to certify the list. Chairman Matthewson seconded the motion. Motion passed.
 - Utility Mechanic (Public Utilities): Commissioner George made a motion to certify the list. Chairman Matthewson seconded the motion. Motion passed.
- Next Civil Service Commission Meeting: Wednesday March 11, 2015
- Adjourn: Commissioner George made a motion to adjourn. Chairman Matthewson seconded the motion. Motion passed.

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